

Mary's Montessori Children's House

Contract for Tuition Agreement
2023-2024

Contracted Child: _____ Effective Date: _____

Parents or Guardian: _____

Tuition Payment Schedule:

Monthly Payments: Tuition is due on or before the 1st of each month.

It is agreed that you shall give a written 30-day notice of intent to withdraw your child from Mary's Montessori Children House. You are responsible for any payments due until the end of your 30-day notice, even if your child does not attend Mary's Children's house any longer or if our academic year has not begun. Tuition monies paid will not be refunded in case of early withdrawal, unless your child's place can be filled by a new student. You are responsible for any tuition payments that are due within that 30 day withdrawal period. In the event of early withdrawal during the last three (3) months of school, all remaining tuition must be fully paid, regardless of the reason.

Payments for services are to be made on or before the 1st of each month. Tuition payments are prepaid for the upcoming month. If payments for services due are not made on or before the date set forth, the undersigned parent/guardian agrees to pay a late charge of \$10.00 per day. If your account remains unpaid, services may be terminated and your account will be sent to a collection agency for collection, where you will be responsible for all costs of collection, including but not limited to cost of litigation and reasonable attorney fees. Returned check fees are subject to a \$25.00 fee, plus bank fees incurred by Mary's Montessori Children's House. Continuance of returned checks will result in a cash only policy or termination of services with a written notice.

Vacations and Holidays:

Months with vacation days are fully paid tuition months. Mary's Montessori Children's House charges a predetermined annual tuition fee per school year. Each tuition payment is set at the same monthly rate each month. Deductions for vacations and snow days are already calculated into the school year and summer vacation. If the school were to stay open during vacations your child's tuition would be 10% higher. December will have a two full week vacation and April will have a full week of spring break. Mary's Montessori typically follows the start/stop schedule of the Everett school district, but please refer to our school calendar for accuracy. We make every effort to keep fees as low as possible and to still provide the best learning materials and teacher-student ratio possible. Mary's Montessori may add, delete or modify the current schedule and fees with a 30 day written notice.

Parents/Guardians Agree to:

- 1. Drop off children no earlier than 10 minutes before class time, and pick up children promptly at the end of class time (late pick up fees will be assessed and are to be paid within 24 hours)**
2. Provide care for children during vacation days and or holidays listed on our calendar/ in the Parent Handbook and whenever your child acquires a contagious illness.

3. Provide a complete change of clothes placed in a plastic bag with child's name.
4. Provide two pictures of your child, for use in class.
5. Keep your child's records current and notify school of changes as soon as possible.

A non-refundable registration and material fee for enrollment of \$150.00 is due at the time of submitting your child's registration forms, and every year upon re-registration. This fee reserves and ensures that your child has a guaranteed spot held for them.

Additional Fees: *****PLEASE READ AND INITIAL*****

- **Late Pick-up:** There is a charge of \$1.50 cash for every minute your child is kept waiting.

- **Late Tuition:** Tuition is due on or before the 1st. Late tuition is subject to a \$10 per day late fee. If fees remain unpaid after a period of three (3) days, the child will not be admitted until tuition and late fees are paid in full.

- **Drop-in childcare rates** (must be prearranged in advance): \$20 per hour _____
- **NSF checks:** The penalty for NSF checks is \$25.00 plus any bank costs incurred by Mary's Children House. Full cash payment will be required for any returned checks. You may be put on a "cash only" basis after the second NSF check.

I hereby agree to all the financial terms and conditions of this contract for services with Mary's Montessori Children's House, for the 2023-2024 academic school year.

Signature of Parent or Guardian

Date